

9th January 2023

AGENDA

Dear Councillor

You are summoned to the:

Meeting of Warminster Town Council
on Monday 16th January 2023 at 7pm
to be held at

Civic Centre, Sambourne Road, Warminster, BA12 8LB

Membership:

Cllr Allensby (West)	Cllr Keeble (West) Vice Chairman of the Council and Deputy Mayor
Cllr Brett (East)	Cllr Macdonald (East)
Cllr Cooper (Broadway)	Cllr Macfarlane (West)
Cllr Davis (East)	Cllr Parks (North)
Cllr Fraser (West)	Cllr Robbins (East) Chairman of the Council and Mayor
Cllr Fryer (Broadway)	Cllr Syme (Broadway)
Cllr Jeffries (North)	

Members of the public are welcome to attend meetings of the Council and Committees, unless excluded due to the confidential nature of the business.

Yours sincerely



Tom Dommett CiLCA

Town Clerk and Responsible Financial Officer

1. Apologies for Absence

To receive and accept apologies, including reason for absence, from those unable to attend.

2. **Declarations of Interest**

To receive any declarations of interest under Warminster Town Council's Code of Conduct issued in accordance with the Localism Act 2011.

3. **Minutes**

3.1 To approve as a correct record, the minutes of the Full Council meeting held on Monday 28th November 2022 copies of these minutes have been circulated and standing order 12.1 provides that they may therefore be taken as read.

3.2 To note any matters arising from the minutes of the Full Council meeting held on Monday 28th November 2022

4. **Chairman's Announcements**

4.1 Announcements.

4.2 Mayor's engagements (**see attached**)

Members to note.

5. **Correspondence Circulated**

Members to note the list of all correspondence circulated since the last meeting. (**See attached**).

6. **Questions**

To receive questions from members of the council submitted in advance to the Clerk.

***Standing Orders will be suspended
to allow for public participation.***

7. **Public Participation**

To enable members of the public to address the Council with an allowance of three minutes per person regarding any item on the agenda and **to receive** any petitions and deputations. The mayor may read out statements submitted in advance.

***Standing Orders will be reinstated
following public participation.***

8. **Reports from Unitary Authority Members and the Police**

To note any reports provided which are relevant to the Full Council.

9. **Proceedings of Committee**

To receive minutes with recommendations from committees, already circulated, and to consider any questions arising from them.

9.1 Finance and Audit Committee meeting held on 7th November 2022 questions to Cllr Macdonald, vice chairman of the committee.

9.2 Parks and Estate Committee meeting held on 24th October 2022 questions to Cllr Allensby, chairman of the committee.

9.3 Town Development Committee meeting held on 12th September 2022 questions to Cllr Fryer, chairman of the committee.

9.4 Planning Advisory Committee meeting held on 21st November 2022 questions to Cllr Keeble, chairman of the committee.

10. Dark Skies

Members pledged support for Cranborne Chase AONB retaining the status of International Dark Sky Reserve (IDSR) and invited a representative to address them as to what further action the Town Council can take to support the designation.

Members to receive a presentation followed by a question and answer session by Steve Tonkin FRAS, Dark Skies Adviser, Cranborne Chase AONB.

Members to Note

11. Precept and Budget 2023 – 2024

At its meeting on the 28th November 2022, the Full Council debated the precept and agreed that the draft budget be accepted and be represented to Full Council in January 2023 with an updated precept calculation. **Minute FC/22/096 Refers.**

The initial draft budget has been tweaked to take into account the latest financial forecasts and other minor changes. **(see attached).**

The Finance and Audit Committee considered the revised draft budget on 3rd January 2023 and resolved to recommend the draft budget to Full Council.

Minute FA/22/057 Refers

The recommendation is for a 2023 - 2024 precept of £1,338,548. This represents an increase to the precept of £19,256 (an increase of 1.46%) in order to maintain a balanced budget. The tax base has increased by 1.1 % so this represents an increase (per Band D Equivalent charge) of 0.0% (equal £0 per annum or 0 pence per week).

Members to resolve on a Warminster Town Council budget and precept for 2023 – 2024.

12. Splash Pad – recommendation from Parks and Estate Committee

The Splashpad Working Group recommended the addition of six play panels to be installed along the fence by the splashpad that would add significant play value and improve its visual appearance, with the additional installation of a capping stone to be put on the retaining wall to discourage people from sitting on it and to help preserve the wall. Funding to come from the general reserves. **(Minute FC/22/086 refers)**

Members resolved to refer these decisions to the Parks and Estate Committee who met on Monday 9th January 2023 and resolved to recommend to Full Council that:

Six play panels should be installed along the fence by the splashpad at a cost of approximately £6,000 plus VAT.

The small blue retaining wall by the splashpad to have the existing render removed, new render applied and painted with a coping stone installed on top.

Funding for both items to come from the General reserves

13. **Switching Warminster Town Council's (WTC) bankers from HSBC to Lloyds**
Members previously resolved to switch the town council banking provider from HSBC to Lloyds. (Minute FC/22/071 Refers)
- Members are asked to consider the report setting out problems encountered with the switch (attached) and resolve accordingly.
14. **Communications**
Members to decide on items requiring a press release and to nominate a speaker for any item on the agenda if required.

Minutes from this meeting will be available to all members of the public either from our website www.warminster.uk.com or by contacting us at Warminster Civic Centre.

Mayor's engagements

Date	Time	Event	Place	Mayor		Deputy Mayor	
				Confirmed	Declined	Confirmed	Declined
25.11.22	1.30pm	SPECTRA pass out display	Warminster Fire Station	yes			
26.11.22	9.50am	Civic Centre Christmas Market	Warminster Civic Centre / Open the Market	yes			
26.11.22	6.00pm	Christmas Lights Switch-On	High Street	yes			
03.12.22	10.00am	Flower Festival	St Lawrence Chapel	yes			
05.12.22	2.00pm	Christmas window judging	High Street	yes			
07.12.22	7pm-10.30	Elblag Party	Trowbridge Civic Centre				
11.12.22		Community Carol Service	St Deny's Minster Church	yes			
12.12.22	4pm - 6pm	Civic Award	Warminster Civic Centre	yes			
12.12.22	4.00pm	Spot the Santa award	Civic Centre/ pull a name from Santa's sack	yes			
12.12.22	12 noon	County Wiltshire Carol Service	at St Sampson's Church, Cricklade		no		
13.12.22	1.30pm	Award Christmas Window Prizes	High Street	yes			
17.12.22	7.30pm	Music "Yule" Love WPO	Warminster Senior School	yes			
21.12.22	6.00pm	Service of lessons and carols	St Deny's Minster Church		no		
25.12.22	1.00pm	Christmas Lunch	St Deny's Minster Church		no		
07.01.22	6.30pm	Fleurs Twelfth Night Supper	St John's Parish Hall, Boreham Rd, RSVP by 29.12				
				Cut off date 9th January			

CORRESPONDENCE LIST

Date	Name	Item/Response	Action Taken
21.11.22	Neighbourhood alert	Neighbourhood watch newsletter	Email
23.11.22	WALC	Your help required	Email
24.11.22	Neighbourhood alert	Auction Fraud	Email
25.11.22	Neighbourhood alert	Domestic Abuse – 16 days of action	Email
25.11.22	Neighbourhood alert	Chief Constable's newspaper column- White Ribbon Day and 16 days of action	Email
06.12.22	One network	Road closure Lower Marsh Road (Part), Warminster (25.01.2023)	Email
06.12.22	One network	Road Closure Upper Marsh Road (Part), Warminster (23.01.2023)	Email
12.12.22	Community Messaging Service	Use Your Voice – proposed police precept increase for 2023/24 [#62070529]	Email
20.12.22	Community Messaging Service	Local Crime Update 12 to 18 December 2022	Email
20.12.22	Community Messaging Service	PCC responds to HMIC repeat Victim Service Assessment report	Email
03.01.23	Neighbourhood Alert	Local Impactive Crimes 26th to 31st December 2022	Email
03.01.23	South Western Railways	Five days of strike action across the South Western Railway network, Tuesday 3 to Sunday 8 January 2023	Email

Budget Notes 2023-24 Draft Budget - Tom Dommett, Town Clerk and RFO.

The headline from the draft budget is that there will be no increase in the level of the Town Council's share of Council Tax for 2023-24. The Council would be in a strong position to continue with delivering its existing services and activities.

The Council Tax base has increased from 6,198.97 Band D equivalents in 2022/23 to 6,289.58 Band D equivalents in 2023/24.

A significant change has been the removal of revenue line for services to be devolved. The Earmarked reserves for services to be devolved are now substantial enough to fund an initial take on of extra services from Wiltshire Council.

Members resolved in November 2022 that Warminster Town Council is not interested in a Service Delegation and Asset Transfer (SDAT) agreement with Wiltshire Council currently but might be after it has had time to judge Wiltshire Council's new grounds contract in action. The town council maybe interested in providing a "top up service" rather than a SDAT at some point in the future.

Warminster Town Council would like to proceed with the Transfer of the Community Hub Building to the town council.

Councillor resolved to ringfence the earmarked reserve services to be devolved for the 2024-25 budget preparations.

The Council will benefit from increased interest on its investments and from increased sales at the Pavilion Café. The Council has also been protected by having fixed rates deals on much of its energy supplies.

On the negative side, inflation is at very high levels, particularly with regard to any capital projects. With this in mind the revenue contribution to capital has been increased. In addition, money needs to be put into the capital 'pot for to cover future expenditure, for example for the splashpad. Rather than have even more earmarked reserves, the Council has a large reserve from which funding can be drawn from when needed.

CCTV

It is expected that the Town Council will make savings in CCTV running costs over the next many years, so the Dewey Trust contribution to CCTV has not been budgeted for.

Grants

The budget increases the Council Grant pot from £15,000 to £20,000.

Council Administration Salaries

The salaries for 101/4001 are split via recharge to the following budget lines 101/4001, 102/4001, 103/4001, 104/4001, 107/4001

Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
101	<u>Council Administration</u>									
	Total Income	1,279,099	1,277,347	1,320,892	1,329,395	1,340,192	0	1,359,548	0	0
	Overhead Expenditure	310,660	273,326	326,890	137,305	368,942	0	366,196	0	0
	Movement to/(from) Gen Reserve	<u>968,439</u>	<u>1,004,021</u>	<u>994,002</u>	<u>1,192,090</u>	<u>971,250</u>		<u>993,352</u>		
102	<u>Civic and Democratic</u>									
	Overhead Expenditure	9,737	13,862	12,900	59,251	12,516	0	11,500	0	0
	Movement to/(from) Gen Reserve	<u>(9,737)</u>	<u>(13,862)</u>	<u>(12,900)</u>	<u>(59,251)</u>	<u>(12,516)</u>		<u>(11,500)</u>		
103	<u>Policy and Communications</u>									
	Overhead Expenditure	7,000	4,365	6,000	7,237	2,000	0	6,000	0	0
	Movement to/(from) Gen Reserve	<u>(7,000)</u>	<u>(4,365)</u>	<u>(6,000)</u>	<u>(7,237)</u>	<u>(2,000)</u>		<u>(6,000)</u>		
104	<u>Council Events</u>									
	Total Income	3,500	2,156	3,500	4,152	2,500	0	2,500	0	0
	Overhead Expenditure	24,500	25,860	27,500	10,640	34,500	0	34,500	0	0
	Movement to/(from) Gen Reserve	<u>(21,000)</u>	<u>(23,704)</u>	<u>(24,000)</u>	<u>(6,488)</u>	<u>(32,000)</u>		<u>(32,000)</u>		
107	<u>Grants and Projects</u>									
	Total Income	0	8,300	0	70,828	60,828	0	0	0	0
	Overhead Expenditure	43,100	58,514	53,000	106,927	63,869	0	61,000	0	0
	Movement to/(from) Gen Reserve	<u>(43,100)</u>	<u>(50,214)</u>	<u>(53,000)</u>	<u>(36,099)</u>	<u>(3,041)</u>		<u>(61,000)</u>		
201	<u>CCTV</u>									

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Income		21,505	20,731	22,700	26,002	15,730	0	24,450	0	0
Overhead Expenditure		79,405	108,273	97,400	72,747	90,611	0	101,436	0	0
Movement to/(from) Gen Reserve		<u>(57,900)</u>	<u>(87,542)</u>	<u>(74,700)</u>	<u>(46,745)</u>	<u>(74,881)</u>		<u>(76,986)</u>		
202	<u>Dewey House</u>									
Total Income		7,200	7,200	7,200	4,800	7,200	0	7,200	0	0
Overhead Expenditure		14,575	29,235	15,805	10,374	17,914	65,084	18,450	0	0
Movement to/(from) Gen Reserve		<u>(7,375)</u>	<u>(22,035)</u>	<u>(8,605)</u>	<u>(5,574)</u>	<u>(10,714)</u>		<u>(11,250)</u>		
208	<u>Town Park Splashpad</u>									
Overhead Expenditure		0	0	0	17,056	12,200	0	29,700	0	0
Movement to/(from) Gen Reserve		<u>0</u>	<u>0</u>	<u>0</u>	<u>(17,056)</u>	<u>(12,200)</u>		<u>(29,700)</u>		
209	<u>Outside Services</u>									
Total Income		0	500	0	0	0	0	0	0	0
Overhead Expenditure		203,200	215,705	261,350	163,579	270,469	0	340,761	0	0
Movement to/(from) Gen Reserve		<u>(203,200)</u>	<u>(215,205)</u>	<u>(261,350)</u>	<u>(163,579)</u>	<u>(270,469)</u>		<u>(340,761)</u>		
210	<u>Town Park</u>									
Total Income		12,460	8,024	11,460	11,365	14,864	0	13,980	0	0
Overhead Expenditure		54,650	39,328	63,600	28,873	37,475	0	56,423	0	0
Movement to/(from) Gen Reserve		<u>(42,190)</u>	<u>(31,304)</u>	<u>(52,140)</u>	<u>(17,508)</u>	<u>(22,611)</u>		<u>(42,443)</u>		
211	<u>Open Spaces</u>									

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Overhead Expenditure	250	1,750	200	1,066	1,577	0	0	0	0
	Movement to/(from) Gen Reserve	(250)	(1,750)	(200)	(1,066)	(1,577)		0		
212	<u>Cemetery and Churchyard</u>									
	Total Income	1,000	1,332	500	451	1,000	0	1,000	0	0
	Overhead Expenditure	1,150	931	1,350	5,622	1,370	0	1,390	0	0
	Movement to/(from) Gen Reserve	(150)	401	(850)	(5,171)	(370)		(390)		
214	<u>Public Conveniences (TP & CCP)</u>									
	Total Income	0	0	0	3,730	3,730	0	0	0	0
	Overhead Expenditure	14,500	7,589	10,700	11,180	19,646	0	23,790	0	0
	Movement to/(from) Gen Reserve	(14,500)	(7,589)	(10,700)	(7,450)	(15,916)		(23,790)		
215	<u>Street Furniture</u>									
	Overhead Expenditure	4,860	4,951	3,900	3,486	2,400	0	0	0	0
	Movement to/(from) Gen Reserve	(4,860)	(4,951)	(3,900)	(3,486)	(2,400)		0		
216	<u>Pavilion Cafe</u>									
	Total Income	50,000	78,610	50,000	96,524	100,000	0	80,000	0	0
	Direct Expenditure	25,000	23,435	25,000	33,762	35,000	0	28,000	0	0
	Overhead Expenditure	52,560	38,045	51,790	42,159	50,332	0	54,007	0	0
	Movement to/(from) Gen Reserve	(27,560)	17,130	(26,790)	20,603	14,668		(2,007)		
217	<u>Play Areas</u>									

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
	Overhead Expenditure	19,550	13,695	13,500	4,624	17,500	0	12,000	0	0
	Movement to/(from) Gen Reserve	(19,550)	(13,695)	(13,500)	(4,624)	(17,500)		(12,000)		
218	<u>Skate Park</u>									
	Total Income	0	-497	0	0	0	0	0	0	0
	Overhead Expenditure	1,000	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(1,000)	(497)	0	0	0		0		
219	<u>Sweeper</u>									
	Overhead Expenditure	59,675	56,320	61,875	31,612	89,021	0	58,225	0	0
	Movement to/(from) Gen Reserve	(59,675)	(56,320)	(61,875)	(31,612)	(89,021)		(58,225)		
220	<u>Depot</u>									
	Overhead Expenditure	5,500	22,269	25,450	23,340	25,425	0	23,300	0	0
	Movement to/(from) Gen Reserve	(5,500)	(22,269)	(25,450)	(23,340)	(25,425)		(23,300)		
299	<u>Services to be devolved</u>									
	Overhead Expenditure	262,000	261,848	170,000	0	170,000	0	0	0	0
	Movement to/(from) Gen Reserve	(262,000)	(261,848)	(170,000)	0	(170,000)		0		
301	<u>Civic Centre</u>									
	Total Income	20,500	32,681	40,500	27,334	41,212	0	41,500	0	0
	Overhead Expenditure	76,840	97,148	92,990	61,432	83,226	0	89,406	0	0
	Movement to/(from) Gen Reserve	(56,340)	(64,467)	(52,490)	(34,098)	(42,014)		(47,906)		

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
305	<u>Civic Centre Bar</u>									
	Total Income	7,500	1,270	7,500	6,824	7,500	0	7,500	0	0
	Direct Expenditure	3,200	2,755	3,200	2,950	3,000	0	3,000	0	0
	Overhead Expenditure	250	0	250	0	100	0	100	0	0
	Movement to/(from) Gen Reserve	<u>4,050</u>	<u>(1,486)</u>	<u>4,050</u>	<u>3,874</u>	<u>4,400</u>		<u>4,400</u>		
306	<u>Civic Centre Coffee Bar</u>									
	Total Income	0	1,156	0	774	1,000	0	1,000	0	0
	Direct Expenditure	0	447	0	188	400	0	400	0	0
	Overhead Expenditure	0	0	0	159	0	0	0	0	0
	Movement to/(from) Gen Reserve	<u>0</u>	<u>709</u>	<u>0</u>	<u>427</u>	<u>600</u>		<u>600</u>		
499	<u>Capital Expenditure</u>									
	Total Income	0	87,426	0	77,922	66,897	0	0	0	0
	Overhead Expenditure	139,602	201,160	139,602	197,723	206,499	0	219,094	0	0
	Movement to/(from) Gen Reserve	<u>(139,602)</u>	<u>(113,734)</u>	<u>(139,602)</u>	<u>(119,801)</u>	<u>(139,602)</u>		<u>(219,094)</u>		
	Total Budget Income	1,402,764	1,526,235	1,464,252	1,660,101	1,662,653	0	1,538,678	0	0
	Expenditure	1,412,764	1,500,811	1,464,252	1,033,293	1,615,992	65,084	1,538,678	0	0
	Movement to/(from) Gen Reserve	<u>(10,000)</u>	<u>25,424</u>	<u>0</u>	<u>626,808</u>	<u>46,661</u>		<u>0</u>		

Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
101	<u>Council Administration</u>									
1176	Precept	1,275,599	1,275,599	1,319,292	1,319,292	1,319,192	0	1,338,548	0	0
1190	Interest Receivable	2,000	937	1,000	9,349	20,000	0	20,000	0	0
1193	Miscellaneous Income	0	17	0	106	0	0	0	0	0
1300	Dog Bag Sales	1,500	794	600	648	1,000	0	1,000	0	0
	Total Income	1,279,099	1,277,347	1,320,892	1,329,395	1,340,192	0	1,359,548	0	0
4001	Salaries	207,050	162,254	228,500	75,663	236,567	0	260,226	0	0
4008	Training	2,500	2,532	3,500	763	1,000	0	3,000	0	0
4009	Travel	200	222	200	195	250	0	250	0	0
4010	Health & Safety	500	0	500	0	500	0	500	0	0
4013	Rent Payable (Internal)	37,200	37,200	37,200	21,700	37,200	0	37,200	0	0
4020	Consumables & Other Expenses	1,500	1,499	1,500	1,612	1,500	0	1,500	0	0
4022	Postage & Telephone	3,000	641	500	673	1,500	0	1,500	0	0
4023	Printing & Stationery	600	768	600	445	900	0	900	0	0
4024	Photocopier Charges	1,500	2,234	1,500	1,576	2,000	0	2,000	0	0
4025	IT (Website & Email)	18,000	22,780	12,000	10,345	12,000	0	12,000	0	0
4027	Subscriptions and Publications	3,500	2,866	3,500	3,802	4,000	0	4,250	0	0
4028	Insurance	9,500	13,542	10,000	10,096	11,655	0	13,000	0	0
4029	Licences	850	1,512	850	868	1,500	0	1,500	0	0
4030	Recruitment Advertising	1,500	1,880	1,500	140	1,500	0	1,500	0	0
4036	Repairs and Renewals	250	41	250	180	250	0	250	0	0
4040	Equipment/Furniture	250	155	2,500	358	1,000	0	1,000	0	0
4056	Accountancy Fees	15,000	11,650	15,000	3,968	15,000	0	15,000	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4057	Audit Fees	2,860	2,920	2,890	0	32,920	0	3,020	0	0
4058	Legal Fees	1,000	0	1,000	0	1,000	0	1,000	0	0
4059	Other Professional Fees	2,400	3,200	2,400	3,773	5,000	0	5,000	0	0
4060	Bank Charges	1,500	-168	1,000	777	1,000	0	1,000	0	0
4061	Streamline Charges	0	0	0	92	100	0	0	0	0
4101	Purchase Dog Bags	0	514	0	279	600	0	600	0	0
5977	depreciation Charged	0	5,083	0	0	0	0	0	0	0
Overhead Expenditure		310,660	273,326	326,890	137,305	368,942	0	366,196	0	0
Movement to/(from) Gen Reserve		968,439	1,004,021	994,002	1,192,090	971,250		993,352		
102	<u>Civic and Democratic</u>									
4001	Salaries	0	0	0	54,247	0	0	0	0	0
4025	IT (Website & Email)	0	3,847	4,200	2,254	2,500	0	2,500	0	0
4033	Advertising	1,500	788	1,500	1,235	1,500	0	1,500	0	0
4080	Mayoral Expenses	1,000	-1,811	1,000	0	1,000	0	1,000	0	0
4082	Town Crier	1,000	0	1,000	0	1,000	0	1,000	0	0
4086	Civic Regalia	200	0	200	1,516	1,516	0	500	0	0
4110	Elections	20,000	0	0	0	0	0	0	0	0
5319	Tfr from Elections Reserve	-18,963	0	0	0	0	0	0	0	0
6319	Tfr to Elections Reserve	5,000	11,038	5,000	0	5,000	0	5,000	0	0
Overhead Expenditure		9,737	13,862	12,900	59,251	12,516	0	11,500	0	0
Movement to/(from) Gen Reserve		(9,737)	(13,862)	(12,900)	(59,251)	(12,516)		(11,500)		
103	<u>Policy and Communications</u>									

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4001	Salaries	0	0	0	6,789	0	0	0	0	0
4033	Advertising	1,000	944	0	0	0	0	0	0	0
4034	Newsletter	2,000	1,420	2,000	449	2,000	0	2,000	0	0
4084	Town Consultations/Promotions	4,000	2,000	4,000	0	0	0	4,000	0	0
Overhead Expenditure		7,000	4,365	6,000	7,237	2,000	0	6,000	0	0
Movement to/(from) Gen Reserve		(7,000)	(4,365)	(6,000)	(7,237)	(2,000)		(6,000)		
104	<u>Council Events</u>									
1701	Christmas Events Income	3,500	2,156	3,500	4,152	2,500	0	2,500	0	0
Total Income		3,500	2,156	3,500	4,152	2,500	0	2,500	0	0
4001	Salaries	0	0	0	7,295	0	0	0	0	0
4008	Training	0	-60	0	0	0	0	0	0	0
4032	Adverts - Events	1,000	0	1,000	160	1,000	0	1,000	0	0
4081	Civic Events	2,000	1,539	1,000	1,354	2,000	0	2,000	0	0
4087	Civic Service	500	0	500	0	500	0	500	0	0
4706	Christmas Lights	20,000	23,476	25,000	1,830	30,000	0	30,000	0	0
4720	Remembrance Service	1,000	905	0	0	1,000	0	1,000	0	0
Overhead Expenditure		24,500	25,860	27,500	10,640	34,500	0	34,500	0	0
Movement to/(from) Gen Reserve		(21,000)	(23,704)	(24,000)	(6,488)	(32,000)		(32,000)		
107	<u>Grants and Projects</u>									
1180	Grants Recieved	0	8,300	0	70,828	60,828	0	0	0	0
Total Income		0	8,300	0	70,828	60,828	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4001	Salaries	0	0	0	10,811	0	0	0	0	0
4700	Grants - Large	15,000	32,922	15,000	16,869	22,869	0	20,000	0	0
4703	WCR Community Radio SLA	10,000	10,000	10,000	7,500	10,000	0	10,000	0	0
4704	Warminster Community Hub SLA	6,000	6,000	6,000	6,000	6,000	0	6,000	0	0
4707	Catenary Cable Maintenance DON	0	82	0	0	0	0	0	0	0
4710	Enterprise Warminster	2,100	1,319	2,000	855	4,000	0	4,000	0	0
4712	Grant - Warminster Carnival	3,500	0	3,500	4,500	4,500	0	4,500	0	0
4714	Neighbourhood Planning	14,691	14,691	10,000	9,596	10,000	0	10,000	0	0
4715	INSPIRE	3,500	3,500	3,500	0	3,500	0	3,500	0	0
4718	Warminster R O W Volunteers	3,000	0	3,000	0	3,000	0	3,000	0	0
5351	Tfr From CIL 17/18	-4,912	-4,912	0	0	0	0	0	0	0
5352	Tfr from CIL 18/19	-9,779	-5,088	0	0	0	0	0	0	0
6350	Tfr to EMR s106 Rugby Club	0	0	0	50,796	0	0	0	0	0
Overhead Expenditure		43,100	58,514	53,000	106,927	63,869	0	61,000	0	0
Movement to/(from) Gen Reserve		(43,100)	(50,214)	(53,000)	(36,099)	(3,041)		(61,000)		
201	<u>CCTV</u>									
1201	CCTV-Dewey Trust Grant	5,000	5,000	5,000	0	0	0	0	0	0
1204	CCTV-Army Grant	500	0	0	0	0	0	0	0	0
1205	CCTV-West Wilts Tr Estate Fees	5,800	5,730	7,000	2,865	5,730	0	8,150	0	0
1206	CCTV-Westbury TC Fees	10,205	10,001	10,700	23,137	10,000	0	16,300	0	0
Total Income		21,505	20,731	22,700	26,002	15,730	0	24,450	0	0
4001	Salaries	58,900	60,399	68,700	49,072	75,623	0	83,186	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4008	Training	1,000	1,231	1,500	0	1,500	0	1,500	0	0
4014	Electricity and Gas	400	-4	400	0	1,250	0	5,000	0	0
4020	Consumables & Other Expenses	100	142	300	203	500	0	500	0	0
4021	BT Redcare	13,600	13,591	13,600	13,591	13,591	0	0	0	0
4022	Postage & Telephone	100	546	1,000	267	500	0	1,000	0	0
4023	Printing & Stationery	200	47	200	0	200	0	200	0	0
4024	Photocopier Charges	0	1	0	0	0	0	0	0	0
4025	IT (Website & Email)	0	83	200	898	500	0	2,500	0	0
4028	Insurance	1,150	845	1,300	1,201	876	0	950	0	0
4029	Licences	1,100	380	600	0	1,000	0	1,000	0	0
4036	Repairs and Renewals	11,500	10,824	5,000	1,269	1,000	0	1,000	0	0
4037	Maintenance Contracts	4,000	5,360	4,500	4,247	4,500	0	4,500	0	0
4040	Equipment/Furniture	100	123	100	0	100	0	100	0	0
4059	Other Professional Fees	0	3,300	0	2,000	2,000	0	0	0	0
5325	Tfr from CCTV	-12,745	-3,300	0	0	-12,529	0	0	0	0
5977	depreciation Charged	0	4,705	0	0	0	0	0	0	0
6325	Tfr to CCTV	0	10,000	0	0	0	0	0	0	0
Overhead Expenditure		79,405	108,273	97,400	72,747	90,611	0	101,436	0	0
Movement to/(from) Gen Reserve		(57,900)	(87,542)	(74,700)	(46,745)	(74,881)		(76,986)		
202	<u>Dewey House</u>									
1005	Rent Received	7,200	7,200	7,200	4,800	7,200	0	7,200	0	0
Total Income		7,200	7,200	7,200	4,800	7,200	0	7,200	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4011	Rates	5,425	5,598	5,605	4,292	5,364	0	5,900	0	0
4012	Water Rates	200	479	200	126	250	0	250	0	0
4014	Electricity and Gas	4,500	5,644	5,000	2,460	5,000	0	5,000	0	0
4020	Consumables & Other Expenses	200	191	200	0	200	0	200	0	0
4025	IT (Website & Email)	0	948	0	278	2,000	0	2,000	0	0
4028	Insurance	1,500	1,071	1,700	1,571	2,000	0	2,000	0	0
4036	Repairs and Renewals	1,500	1,842	1,500	183	1,500	0	1,500	0	0
4037	Maintenance Contracts	1,250	646	1,600	1,464	1,600	0	1,600	0	0
4040	Equipment/Furniture	0	0	0	0	0	65,084	0	0	0
5977	depreciation Charged	0	12,816	0	0	0	0	0	0	0
Overhead Expenditure		14,575	29,235	15,805	10,374	17,914	65,084	18,450	0	0
Movement to/(from) Gen Reserve		(7,375)	(22,035)	(8,605)	(5,574)	(10,714)		(11,250)		
208	<u>Town Park Splashpad</u>									
4012	Water Rates	0	0	0	5,093	10,000	0	10,000	0	0
4014	Electricity and Gas	0	0	0	10,265	0	0	5,000	0	0
4020	Consumables & Other Expenses	0	0	0	1,297	1,500	0	1,500	0	0
4022	Postage & Telephone	0	0	0	10	0	0	200	0	0
4036	Repairs and Renewals	0	0	0	0	0	0	5,000	0	0
4037	Maintenance Contracts	0	0	0	188	200	0	7,500	0	0
4040	Equipment/Furniture	0	0	0	203	500	0	500	0	0
Overhead Expenditure		0	0	0	17,056	12,200	0	29,700	0	0
Movement to/(from) Gen Reserve		0	0	0	(17,056)	(12,200)		(29,700)		

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
209	<u>Outside Services</u>									
1193	Miscellaneous Income	0	500	0	0	0	0	0	0	0
	Total Income	0	500	0	0	0	0	0	0	0
4001	Salaries	188,050	176,649	197,500	136,819	206,919	0	263,138	0	0
4007	Uniform	900	1,504	1,500	1,099	1,500	0	1,500	0	0
4008	Training	1,500	1,905	3,500	215	2,000	0	3,500	0	0
4018	Rent	0	0	0	0	0	0	573	0	0
4020	Consumables & Other Expenses	0	1,668	1,800	1,641	7,000	0	2,500	0	0
4022	Postage & Telephone	0	1,490	2,400	861	1,500	0	2,400	0	0
4024	Photocopier Charges	0	0	300	0	0	0	0	0	0
4025	IT (Website & Email)	0	1,340	800	796	3,000	0	3,000	0	0
4028	Insurance	0	501	550	508	550	0	950	0	0
4035	Refuse Collection\Bin Emptying	0	0	7,000	3,029	7,000	0	7,000	0	0
4036	Repairs and Renewals	0	2,915	5,000	444	5,000	0	5,000	0	0
4037	Maintenance Contracts	0	252	0	0	0	0	0	0	0
4038	Grounds Maintenance	0	0	0	0	0	0	1,000	0	0
4040	Equipment/Furniture	250	1,677	10,000	3,740	5,000	0	5,500	0	0
4041	Equipment Hire	0	0	0	243	1,000	0	5,000	0	0
4042	Vehicle Costs	12,500	16,998	27,000	13,695	27,000	0	30,000	0	0
4044	Tree Works	0	736	4,000	488	3,000	0	6,000	0	0
4045	Flood Wardens	0	0	0	0	0	0	200	0	0
4803	Baskets & Tubs	0	0	0	0	0	0	3,500	0	0
5977	depreciation Charged	0	8,069	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure		203,200	215,705	261,350	163,579	270,469	0	340,761	0	0
Movement to/(from) Gen Reserve		(203,200)	(215,205)	(261,350)	(163,579)	(270,469)		(340,761)		
210	<u>Town Park</u>									
1006	Rent - 23 Weymouth St	3,960	3,960	3,960	2,640	3,960	0	3,980	0	0
1020	Town Park Events Income	4,000	189	3,000	3,273	5,452	0	3,000	0	0
1550	Boats Income	4,500	0	4,500	5,452	5,452	0	7,000	0	0
1901	Insurance Claims	0	3,875	0	0	0	0	0	0	0
Total Income		12,460	8,024	11,460	11,365	14,864	0	13,980	0	0
4001	Salaries	15,000	0	13,200	12,832	10,000	0	13,523	0	0
4012	Water Rates	14,000	9,319	14,000	5,437	7,000	0	7,000	0	0
4014	Electricity and Gas	2,500	2,706	0	1,640	0	0	3,000	0	0
4020	Consumables & Other Expenses	300	2,467	5,000	1,590	5,000	0	5,000	0	0
4023	Printing & Stationery	100	0	0	0	0	0	0	0	0
4028	Insurance	1,250	893	1,400	1,294	1,400	0	1,400	0	0
4035	Refuse Collection\Bin Emptying	0	5,281	0	265	0	0	0	0	0
4036	Repairs and Renewals	10,000	11,268	10,000	11,668	12,000	0	10,000	0	0
4037	Maintenance Contracts	0	480	2,000	1,508	1,500	0	1,500	0	0
4040	Equipment/Furniture	5,000	4,776	5,000	1,298	2,000	0	4,000	0	0
4041	Equipment Hire	0	0	0	450	1,000	0	1,000	0	0
4044	Tree Works	0	3,777	0	0	0	0	0	0	0
4085	Town Park Events	6,500	366	13,000	5,003	4,104	0	10,000	0	0
5315	Tfr from Capital Projects	0	0	0	-7,582	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
5329	Tfr from Open Spaces	0	0	0	-6,529	-6,529	0	0	0	0
5977	depreciation Charged	0	35,653	0	0	0	0	0	0	0
5996	Deferred Grants Released	0	-37,657	0	0	0	0	0	0	0
Overhead Expenditure		54,650	39,328	63,600	28,873	37,475	0	56,423	0	0
Movement to/(from) Gen Reserve		(42,190)	(31,304)	(52,140)	(17,508)	(22,611)		(42,443)		
211	<u>Open Spaces</u>									
4018	Rent	0	0	0	573	573	0	0	0	0
4038	Grounds Maintenance	0	813	0	402	1,000	0	0	0	0
4040	Equipment/Furniture	250	47	0	1,354	1,145	0	0	0	0
4045	Flood Wardens	0	378	200	104	200	0	0	0	0
5329	Tfr from Open Spaces	0	0	0	-1,368	-1,341	0	0	0	0
5977	depreciation Charged	0	512	0	0	0	0	0	0	0
Overhead Expenditure		250	1,750	200	1,066	1,577	0	0	0	0
Movement to/(from) Gen Reserve		(250)	(1,750)	(200)	(1,066)	(1,577)		0		
212	<u>Cemetery and Churchyard</u>									
1212	Burial Fees	1,000	1,332	500	451	1,000	0	1,000	0	0
Total Income		1,000	1,332	500	451	1,000	0	1,000	0	0
4011	Rates	200	226	250	205	270	0	290	0	0
4028	Insurance	950	706	1,100	1,017	1,100	0	1,100	0	0
4212	War Memorial	0	0	0	5,416	0	0	0	0	0
5329	Tfr from Open Spaces	0	0	0	-1,016	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Overhead Expenditure		1,150	931	1,350	5,622	1,370	0	1,390	0	0
Movement to/(from) Gen Reserve		(150)	401	(850)	(5,171)	(370)		(390)		
214	<u>Public Conveniences (TP & CCP)</u>									
1901	Insurance Claims	0	0	0	3,730	3,730	0	0	0	0
Total Income		0	0	0	3,730	3,730	0	0	0	0
4001	Salaries	8,350	0	0	2,556	11,446	0	12,590	0	0
4011	Rates	0	-3,593	0	0	0	0	0	0	0
4012	Water Rates	2,500	2,186	2,500	607	2,500	0	2,500	0	0
4014	Electricity and Gas	1,500	4,442	3,000	2,883	0	0	3,000	0	0
4016	Cleaning	0	836	0	444	1,000	0	1,000	0	0
4020	Consumables & Other Expenses	100	1,404	2,000	1,236	1,500	0	1,500	0	0
4028	Insurance	200	126	200	185	200	0	200	0	0
4036	Repairs and Renewals	1,750	2,164	3,000	3,269	3,000	0	3,000	0	0
4040	Equipment/Furniture	100	25	0	0	0	0	0	0	0
Overhead Expenditure		14,500	7,589	10,700	11,180	19,646	0	23,790	0	0
Movement to/(from) Gen Reserve		(14,500)	(7,589)	(10,700)	(7,450)	(15,916)		(23,790)		
215	<u>Street Furniture</u>									
4028	Insurance	360	264	400	370	400	0	0	0	0
4040	Equipment/Furniture	1,500	-600	0	0	0	0	0	0	0
4803	Baskets & Tubs	3,000	3,566	3,500	3,116	2,000	0	0	0	0
5977	depreciation Charged	0	1,797	0	0	0	0	0	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
5996	Deferred Grants Released	0	-76	0	0	0	0	0	0	0
	Overhead Expenditure	4,860	4,951	3,900	3,486	2,400	0	0	0	0
	Movement to/(from) Gen Reserve	(4,860)	(4,951)	(3,900)	(3,486)	(2,400)		0		
216	<u>Pavilion Cafe</u>									
1180	Grants Recieved	0	9,659	0	0	0	0	0	0	0
1600	Pavillion Cafe Sales	50,000	68,951	50,000	96,524	100,000	0	80,000	0	0
	Total Income	50,000	78,610	50,000	96,524	100,000	0	80,000	0	0
3540	Pavilion Purchases	25,000	23,435	25,000	33,762	35,000	0	28,000	0	0
	Direct Expenditure	25,000	23,435	25,000	33,762	35,000	0	28,000	0	0
4001	Salaries	45,900	27,198	37,300	32,032	36,771	0	40,217	0	0
4007	Uniform	150	61	150	0	150	0	150	0	0
4008	Training	250	0	250	0	250	0	250	0	0
4010	Health & Safety	100	0	100	0	100	0	100	0	0
4011	Rates	0	3,194	3,050	2,130	2,662	0	2,950	0	0
4014	Electricity and Gas	0	0	2,500	0	2,500	0	2,500	0	0
4016	Cleaning	20	24	0	0	0	0	0	0	0
4020	Consumables & Other Expenses	2,000	3,540	3,000	2,954	3,000	0	3,000	0	0
4022	Postage & Telephone	500	297	400	201	300	0	300	0	0
4023	Printing & Stationery	200	0	200	28	100	0	100	0	0
4025	IT (Website & Email)	0	141	200	68	100	0	100	0	0
4035	Refuse Collection\Bin Emptying	0	0	0	813	0	0	0	0	0
4036	Repairs and Renewals	2,000	508	2,000	2,135	2,059	0	2,000	0	0

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4037	Maintenance Contracts	0	180	500	188	200	0	200	0	0
4040	Equipment/Furniture	500	1,616	500	146	500	0	500	0	0
4055	Stocktaking Fees	240	180	240	60	240	0	240	0	0
4059	Other Professional Fees	0	0	0	167	0	0	0	0	0
4061	Streamline Charges	700	1,106	1,400	1,237	1,400	0	1,400	0	0
Overhead Expenditure		52,560	38,045	51,790	42,159	50,332	0	54,007	0	0
Movement to/(from) Gen Reserve		(27,560)	17,130	(26,790)	20,603	14,668		(2,007)		
217	<u>Play Areas</u>									
4010	Health & Safety	1,000	475	1,000	0	500	0	500	0	0
4016	Cleaning	1,000	0	1,000	0	0	0	0	0	0
4020	Consumables & Other Expenses	500	0	500	298	500	0	500	0	0
4028	Insurance	4,050	0	0	0	0	0	0	0	0
4036	Repairs and Renewals	10,000	5,275	10,000	4,301	5,000	0	10,000	0	0
4037	Maintenance Contracts	0	630	0	0	0	0	0	0	0
4040	Equipment/Furniture	1,000	180	1,000	25	11,500	0	1,000	0	0
4044	Tree Works	2,000	0	0	0	0	0	0	0	0
5977	depreciation Charged	0	7,135	0	0	0	0	0	0	0
Overhead Expenditure		19,550	13,695	13,500	4,624	17,500	0	12,000	0	0
Movement to/(from) Gen Reserve		(19,550)	(13,695)	(13,500)	(4,624)	(17,500)		(12,000)		
218	<u>Skate Park</u>									
1193	Miscellaneous Income	0	-497	0	0	0	0	0	0	0
Total Income		0	-497	0	0	0	0	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4036	Repairs and Renewals	1,000	0	0	0	0	0	0	0	0
	Overhead Expenditure	1,000	0	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	(1,000)	(497)	0	0	0		0		
219	<u>Sweeper</u>									
4001	Salaries	0	0	0	0	32,296	0	0	0	0
4007	Uniform	0	0	0	0	50	0	50	0	0
4036	Repairs and Renewals	0	2,107	2,000	1,238	2,000	0	2,000	0	0
4040	Equipment/Furniture	0	27	0	0	0	0	0	0	0
4042	Vehicle Costs	0	659	0	0	0	0	0	0	0
4090	Sweeper Leasing	24,675	24,675	24,675	16,450	24,675	0	24,675	0	0
4091	Sweeper Consumables	2,000	656	1,200	1,275	2,500	0	2,500	0	0
4092	Sweeper Fuel	2,000	5,296	9,000	5,679	7,500	0	9,000	0	0
4093	Sweeper Waste Disposal	30,000	22,900	25,000	6,970	20,000	0	20,000	0	0
4094	Sweeper Maintenance	1,000	0	0	0	0	0	0	0	0
	Overhead Expenditure	59,675	56,320	61,875	31,612	89,021	0	58,225	0	0
	Movement to/(from) Gen Reserve	(59,675)	(56,320)	(61,875)	(31,612)	(89,021)		(58,225)		
220	<u>Depot</u>									
4011	Rates	0	8,136	7,500	2,859	3,575	0	3,950	0	0
4014	Electricity and Gas	0	360	750	385	750	0	750	0	0
4018	Rent	0	12,480	16,000	15,352	16,000	0	16,000	0	0
4020	Consumables & Other Expenses	1,000	5	0	0	0	0	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4025	IT (Website & Email)	0	240	0	398	500	0	500	0	0
4036	Repairs and Renewals	1,000	0	1,000	3,253	3,500	0	1,000	0	0
4037	Maintenance Contracts	0	150	200	831	1,000	0	1,000	0	0
4040	Equipment/Furniture	1,500	0	0	95	100	0	100	0	0
4059	Other Professional Fees	0	0	0	167	0	0	0	0	0
4921	CAP - Vehicles & Equipment	2,000	0	0	0	0	0	0	0	0
4932	CAP - Depot leasehold Improvem	0	0	0	3,066	0	0	0	0	0
5315	Tfr from Capital Projects	0	0	0	-3,066	0	0	0	0	0
5977	depreciation Charged	0	898	0	0	0	0	0	0	0
Overhead Expenditure		5,500	22,269	25,450	23,340	25,425	0	23,300	0	0
Movement to/(from) Gen Reserve		(5,500)	(22,269)	(25,450)	(23,340)	(25,425)		(23,300)		
299	<u>Services to be devolved</u>									
4000	UNALLOCATED GLOBAL BUDGET	262,000	0	345,000	0	345,000	0	0	0	0
4040	Equipment/Furniture	0	1,465	0	0	0	0	0	0	0
4850	Sustainable Warminster	0	-152	0	0	0	0	0	0	0
5316	Tfr frm Services to be Devolve	0	-1,465	-175,000	0	-175,000	0	0	0	0
6316	Tfr to Devolved Services EMR	0	262,000	0	0	0	0	0	0	0
Overhead Expenditure		262,000	261,848	170,000	0	170,000	0	0	0	0
Movement to/(from) Gen Reserve		(262,000)	(261,848)	(170,000)	0	(170,000)		0		
301	<u>Civic Centre</u>									
1001	Letting Income	20,000	31,549	40,000	26,357	40,000	0	40,000	0	0
1002	Events Income	500	798	500	164	500	0	1,000	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1003	Equipment Hire	0	100	0	103	90	0	0	0	0
1004	Security Staff Recharged	0	222	0	-142	0	0	0	0	0
1193	Miscellaneous Income	0	13	0	147	122	0	0	0	0
1305	Film Shows Income	0	0	0	706	500	0	500	0	0
Total Income		20,500	32,681	40,500	27,334	41,212	0	41,500	0	0
4001	Salaries	64,600	61,061	67,500	45,012	61,000	0	65,166	0	0
4007	Uniform	200	332	200	202	200	0	200	0	0
4008	Training	500	679	500	0	200	0	500	0	0
4011	Rates	7,100	6,986	7,300	5,588	6,986	0	7,700	0	0
4012	Water Rates	1,500	2,029	1,000	641	1,250	0	1,250	0	0
4013	Rent Payable (Internal)	-37,200	-37,200	-37,200	-21,700	-37,200	0	-37,200	0	0
4014	Electricity and Gas	15,000	21,715	25,000	9,451	25,000	0	25,000	0	0
4016	Cleaning	500	313	0	0	0	0	0	0	0
4020	Consumables & Other Expenses	1,250	2,154	1,750	2,044	4,000	0	4,000	0	0
4022	Postage & Telephone	500	60	200	0	0	0	0	0	0
4024	Photocopier Charges	0	56	0	0	0	0	0	0	0
4025	IT (Website & Email)	0	1,972	2,000	1,073	2,000	0	2,000	0	0
4028	Insurance	2,600	1,886	3,000	2,772	3,000	0	3,000	0	0
4029	Licences	2,500	180	2,500	1,658	1,700	0	2,000	0	0
4031	Publicity & Marketing	500	0	1,000	560	500	0	1,000	0	0
4035	Refuse Collection\Bin Emptying	0	1,190	1,000	678	1,000	0	1,000	0	0
4036	Repairs and Renewals	7,500	8,666	7,500	4,276	3,000	0	3,000	0	0
4037	Maintenance Contracts	7,500	7,825	7,500	7,330	8,000	0	8,000	0	0
4040	Equipment/Furniture	1,000	1,827	1,000	768	1,000	0	1,000	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4055	Stocktaking Fees	240	120	240	60	240	0	240	0	0
4059	Other Professional Fees	0	0	0	167	0	0	0	0	0
4061	Streamline Charges	300	362	250	281	600	0	800	0	0
4801	Events Funding	750	0	750	572	750	0	750	0	0
5977	depreciation Charged	0	18,978	0	0	0	0	0	0	0
5996	Deferred Grants Released	0	-4,045	0	0	0	0	0	0	0
Overhead Expenditure		76,840	97,148	92,990	61,432	83,226	0	89,406	0	0
Movement to/(from) Gen Reserve		(56,340)	(64,467)	(52,490)	(34,098)	(42,014)		(47,906)		
305	<u>Civic Centre Bar</u>									
1580	Bar Sales	7,500	1,270	7,500	6,824	7,500	0	7,500	0	0
Total Income		7,500	1,270	7,500	6,824	7,500	0	7,500	0	0
3530	Bar Purchases	3,000	2,755	3,000	2,950	3,000	0	3,000	0	0
3531	Bar Gas & Consumables	200	0	200	0	0	0	0	0	0
Direct Expenditure		3,200	2,755	3,200	2,950	3,000	0	3,000	0	0
4040	Equipment/Furniture	250	0	250	0	100	0	100	0	0
Overhead Expenditure		250	0	250	0	100	0	100	0	0
Movement to/(from) Gen Reserve		4,050	(1,486)	4,050	3,874	4,400		4,400		
306	<u>Civic Centre Coffee Bar</u>									
1581	Coffee Bar Sales	0	1,156	0	774	1,000	0	1,000	0	0
Total Income		0	1,156	0	774	1,000	0	1,000	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
3535	Coffee Bar Purchases	0	447	0	188	400	0	400	0	0
	Direct Expenditure	0	447	0	188	400	0	400	0	0
4020	Consumables & Other Expenses	0	0	0	159	0	0	0	0	0
	Overhead Expenditure	0	0	0	159	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	709	0	427	600		600		
499	<u>Capital Expenditure</u>									
1184	Capital Grants	0	0	0	0	0	0	0	0	0
1710	CIL Receipts	0	87,426	0	77,922	66,897	0	0	0	0
	Total Income	0	87,426	0	77,922	66,897	0	0	0	0
801	Land & Buildings Depreciation	0	30,561	0	0	0	0	0	0	0
811	Leasehold Land & Buildings	0	484	0	0	0	0	0	0	0
821	Vehicles & Equip. Depreciation	0	34,833	0	0	0	0	0	0	0
841	Infrastructure Assets Depr'n	0	29,768	0	0	0	0	0	0	0
898	Deferred Grants Released	0	41,778	0	0	0	0	0	0	0
899	Depreciation Reversal	0	-95,646	0	0	0	0	0	0	0
4901	Loan Repayment Capital	24,633	24,633	25,863	12,774	25,863	0	28,509	0	0
4902	Loan Repayment Interest	14,969	14,968	13,739	7,027	13,739	0	11,093	0	0
4909	CAP - CCTV Equipment	0	0	0	72,686	110,000	0	0	0	0
4915	CAP - Town Park	0	36,282	0	0	0	0	0	0	0
4917	CAP - IT Equipment	0	0	0	3,161	3,161	0	0	0	0
4918	CAP-CCTV Radios	0	0	0	0	0	0	0	0	0
4919	CAP - Street Furniture	0	1,556	0	0	0	0	0	0	0

Continued on next page

Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

		<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4920	CAP - Capital Projects	0	8,718	0	24,600	0	0	0	0	0
4921	CAP - Vehicles & Equipment	0	5,446	0	0	0	0	0	0	0
4928	CAP - Play Equipment	0	0	0	11,461	0	0	0	0	0
4933	CAP - Town Park Splash Pad	0	0	0	11,871	11,835	0	0	0	0
4934	CAP - Benches	0	0	0	1,659	1,659	0	0	0	0
4936	CAP - Civic Centre Heating Upg	0	0	0	2,700	0	0	0	0	0
4999	Assets Capitalised	0	376,328	0	0	0	0	0	0	0
5315	Tfr from Capital Projects	0	-110,668	0	-30,852	-52,862	0	0	0	0
5329	Tfr from Open Spaces	0	-4,800	0	0	0	0	0	0	0
5338	Tfr from EMR Play Area	0	-1,013	0	0	0	0	0	0	0
5352	Tfr from CIL 18/19	0	-50,000	0	-59,667	-59,667	0	0	0	0
5353	Tfr from CIL 19/20	0	0	0	-12,372	-12,372	0	0	0	0
5354	Tfr from CIL 20-21	0	0	0	-1,755	-1,754	0	0	0	0
5356	Tfr from CIL 21/22	0	0	0	-23,492	0	0	0	0	0
5900	Depreciation Contra to Service	0	-95,646	0	0	0	0	0	0	0
5998	Assets Funded from Grants	0	-262,609	0	0	0	0	0	0	0
6306	Tfr to EMR CIL	0	87,426	0	77,922	66,897	0	0	0	0
6307	Tfr to EMR Play Area	0	760	0	0	0	0	0	0	0
6315	Tfr to Capital Projects	100,000	100,000	100,000	100,000	100,000	0	179,492	0	0
6326	Tfr to Climate Change	0	8,000	0	0	0	0	0	0	0
6333	Tfr to EMR Cyclepath	0	20,000	0	0	0	0	0	0	0
Overhead Expenditure		139,602	201,160	139,602	197,723	206,499	0	219,094	0	0
Movement to/(from) Gen Reserve		(139,602)	(113,734)	(139,602)	(119,801)	(139,602)		(219,094)		

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Annual Budget - By Centre (Actual YTD Month 8)

Note: Budget 2023/24

	<u>Last Year 2021/22</u>		<u>Current Year 2022/23</u>				<u>Next Year 2023/24</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Budget Income	1,402,764	1,526,235	1,464,252	1,660,101	1,662,653	0	1,538,678	0	0
Expenditure	1,412,764	1,500,811	1,464,252	1,033,293	1,615,992	65,084	1,538,678	0	0
Movement to/(from) Gen Reserve	<u>(10,000)</u>	<u>25,424</u>	<u>0</u>	<u>626,808</u>	<u>46,661</u>		<u>0</u>		

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Product Information

FIARLOCK-B - Airlock Play Panel

BS EN 1176 - Designed to British & European Standards

MATERIALS

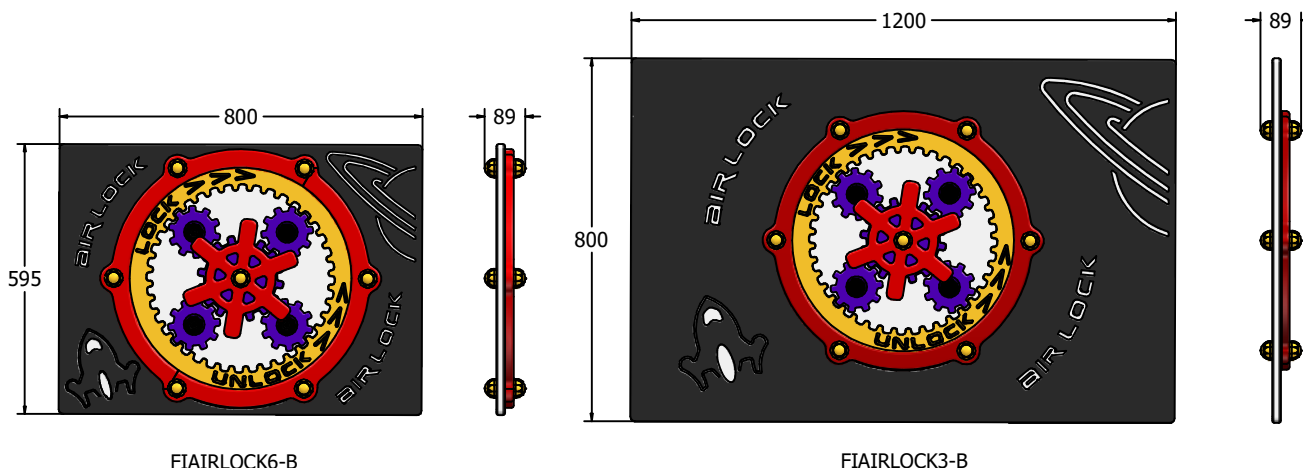
Panel - Two Colour High Density Polyethylene (HDPE)

SUPPLY METHOD

Panel - Pre-assembled singular panel



DIMENSIONS



TECHNICAL

Age Range: 2+ Years
Largest Part: FIAIRLOCK6-B - 595 x 800 x 89mm
Total Weight: FIAIRLOCK6-B - 10kg
Surfacing: N/A

Age Range: 2+ Years
Largest Part: FIAIRLOCK3-B - 800 x 1200 x 89mm
Total Weight: FIAIRLOCK3-B - 19kg
Surfacing: N/A

IMPORTANT: you must specify the colour option you require at the time of order if it is different from the colour listed/shown above, requirements are subject to availability at the time of order

Product Information

FICANU - Can You Find The Times? Play Panel

BS EN 1176 - Designed to British & European Standards

MATERIALS

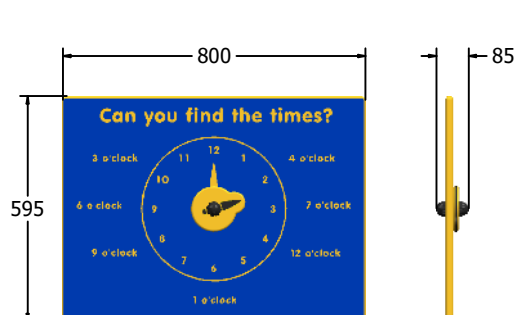
Panels - High Density Polyethylene (HDPE)

SUPPLY METHOD

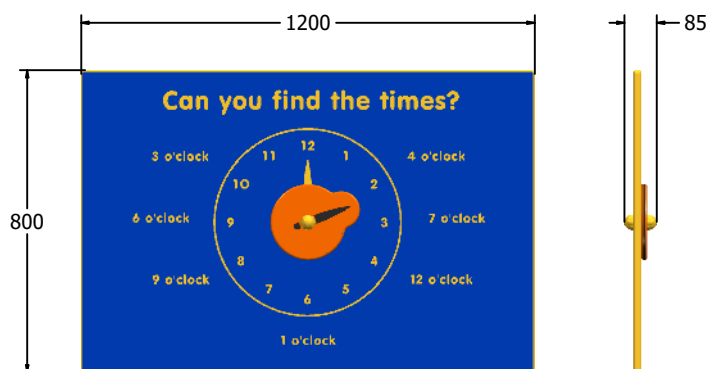
Panel - Pre-assembled singular panel



DIMENSIONS



FICANU6-B



FICANU3-B

TECHNICAL

Age Range: 2+ Years
Largest Part: FICANU6 - 595 x 800 x 85mm
Total Weight: FICANU6 - 9kg
Surfacing: N/A

Age Range: 2+ Years
Largest Part: FICANU3 - 800 x 1200 x 85mm
Total Weight: FICANU3 - 18kg
Surfacing: N/A

IMPORTANT: you must specify the colour option you require at the time of order if it is different from the colour listed/shown above, requirements are subject to availability at the time of order

Product Information

FIEXPLORER - Solar Explorer Play Panel

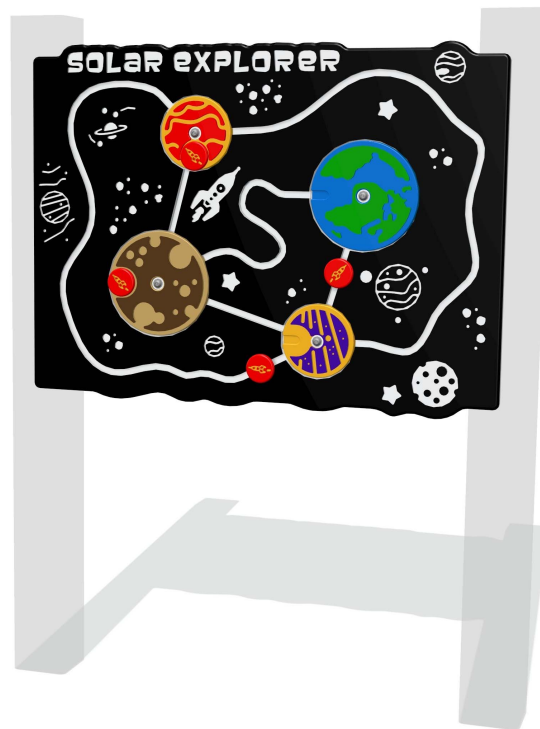
BS EN 1176 - Designed to British & European Standards

MATERIALS

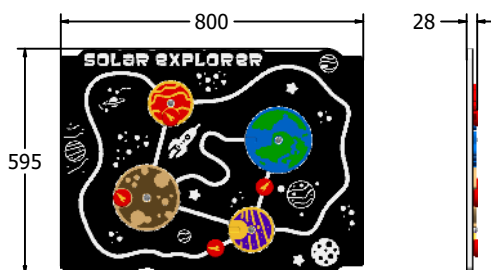
Panel - Two Colour High Density Polyethylene (HDPE)

SUPPLY METHOD

Panel - Pre-assembled singular panel



DIMENSIONS



FIEXPLORER6



FIEXPLORER3

TECHNICAL

Age Range: 2+ Years
Largest Part: FIEXPLORER6 - 595 x 800 x 28mm
Total Weight: FIEXPLORER6 - 8.5kg
Surfacing: N/A

Age Range: 2+ Years
Largest Part: FIEXPLORER3 - 800 x 1200 x 28mm
Total Weight: FIEXPLORER3 - 17kg
Surfacing: N/A

IMPORTANT: you must specify the colour option you require at the time of order if it is different from the colour listed/shown above, requirements are subject to availability at the time of order

Product Information

FIFORMULA - Formula Racing Play Panel

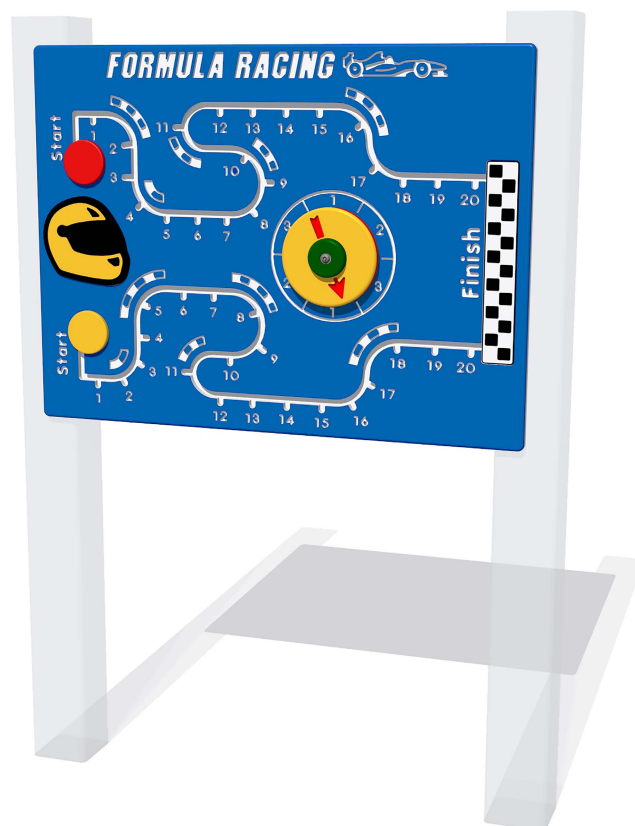
BS EN 1176 - Designed to British & European Standards

MATERIALS

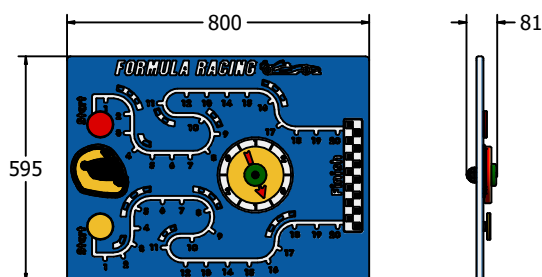
Panel - Two Colour High Density Polyethylene (HDPE)

SUPPLY METHOD

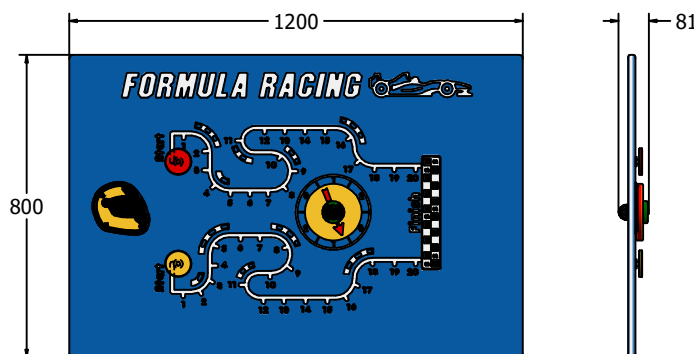
Panel - Pre-assembled singular panel



DIMENSIONS



FIFORMULA6



FIFORMULA3

TECHNICAL

Age Range: 2+ Years
Largest Part: FIFORMULA6 - 595 x 800 x 80mm
Total Weight: FIFORMULA6 - 9kg
Surfacing: N/A

Age Range: 2+ Years
Largest Part: FIFORMULA3 - 800 x 1200 x 80mm
Total Weight: FIFORMULA3 - 17.5kg
Surfacing: N/A

IMPORTANT: you must specify the colour option you require at the time of order if it is different from the colour listed/shown above, requirements are subject to availability at the time of order

Product Information

FIROW3 - Giant 4-In-A-Row Play Panel

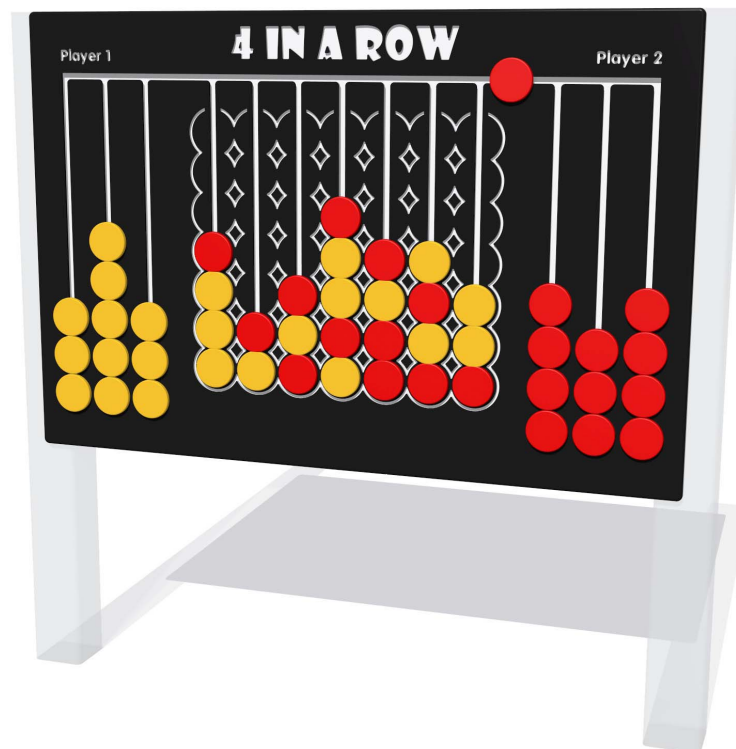
BS EN 1176 - Designed to British & European Standards

MATERIALS

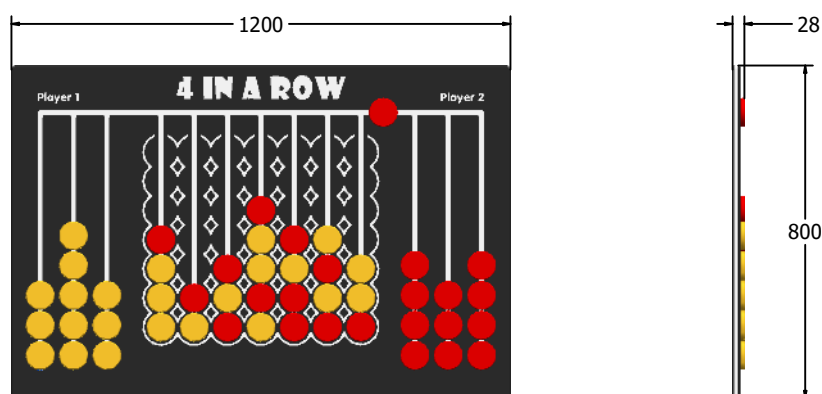
Panel - Two Colour High Density Polyethylene (HDPE)

SUPPLY METHOD

Panel - Pre-assembled singular panel



DIMENSIONS



TECHNICAL

Age Range: 2+ Years
Largest Part: FIROW3 - 595 x 800 x 28mm
Total Weight: FIROW3 - 17.3kg
Surfacing: N/A

IMPORTANT: you must specify the colour option you require at the time of order if it is different from the colour listed/shown above, requirements are subject to availability at the time of order

Product Information

FIRPS - Rock, Paper, Scissors Play Panel

BS EN 1176 - Designed to British & European Standards

MATERIALS

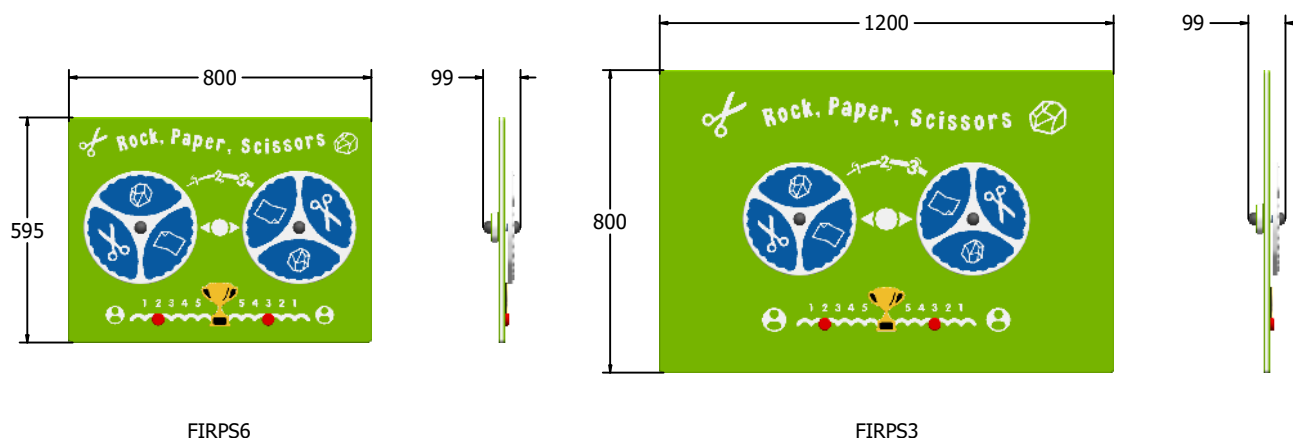
Panel - Two Colour High Density Polyethylene (HDPE)

SUPPLY METHOD

Panel - Pre-assembled singular panel



DIMENSIONS



FIRPS6

FIRPS3

TECHNICAL

Age Range: 2+ Years
Largest Part: FIRPS6 - 595 x 800 x 99mm
Total Weight: FIRPS6 - 11.5kg
Surfacing: N/A

Age Range: 2+ Years
Largest Part: FIRPS3 - 800 x 1200 x 99mm
Total Weight: FIRPS3 - 20.5kg
Surfacing: N/A

IMPORTANT: you must specify the colour option you require at the time of order if it is different from the colour listed/shown above, requirements are subject to availability at the time of order



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03335 770 188
e enquiries@thesplash.uk
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Tom Domett CiLCA
Town Clerk and Responsible Financial Officer
Warminster Town Council
Warminster Civic Centre
Sambourne Road
Warminster
BA12 8LB

13th September 2022

Dear Tom,

Thankyou for contacting us regarding the additional play panels at Lake Pleasure Grounds, Warminster. Please find below the list of panels chosen and the quote to supply and install the panels onto the existing fencing.

Product	Qty	Panel Size
Can You Find the Times? Play Panel	1	1200 x 800mm
Airlock Play Panel	1	1200 x 800mm
Rock, Paper, Scissors Play Panel	1	1200 x 800mm
Solar Explorer Play Panel	1	1200 x 800mm
Giant 4-In-A-Row	1	1200 x 800mm
Formula Racing Play Panel	1	1200 x 800mm
Panel Fixings	6	N/A

- Supply and install play panels to the existing mesh fencing.

The price for the above works: £5,710.74 + VAT

Quote Valid for 30days

Works to be carried out to dwarf wall surrounding splashpad

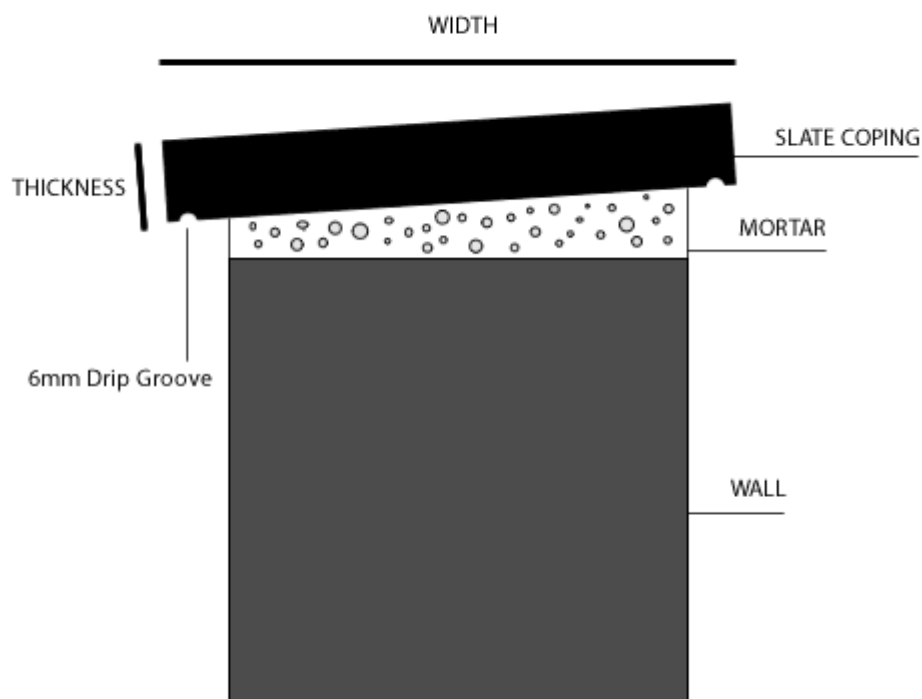
During the construction of the new splash pad the dwarf retaining wall around the edge of the splash pad was patched and repainted as time did not allow for a full renovation of the wall.

Within weeks of the opening of the splash pad the paint had begun to peel.

Officers have been seeking quotes for the wall to have the existing render removed, new render applied and painted with a coping stone installed on top.

Reasons for installing coping:

- Protects the wall by sealing off the top surface of the wall
- Protects the wall by shedding water away from the face of the wall
- protects the wall from frost damage



REPORT FOR DECISION

Full Council 16th January 2023

Switching Warminster Town Council's (WTC) bankers from HSBC to Lloyds

Recommendation

For members to resolve not to proceed with switching from HSBC to Lloyds and to review the decision when Society of Local Council Clerks (SLCC) has completed working with the banking sector to improve the situation

Purpose of the Report

The Town Council began the process to move their bank accounts from HSBC to Lloyds Bank PLC. WTC have remained with HSBC whilst ongoing investigations with other banks continued. This report is to provide members with information to make an informed decision.

Background

Members have resolved that WTC move their bank account to Lloyds. Lloyds still currently has a branch in Warminster Town Centre. This it was expected would enable all the council's banking to be completed directly in the town.

Investigations

Contact with Lloyds branch in the town centre has established that when opening business accounts, there is no facility to meet in person and everything must be completed over the phone or online.

An initial visit to a large Lloyds Branch established that most new accounts must be set up online. The online application process does not cater for local government organisations. Warminster Town Council does not meet the criteria required for any normal accounts, so a banking helpline was called. After speaking to an advisor, we were told that we were regarded as a complex application.

A complex application must be completed with a specialist advisor, and this is a phone application. To begin the process the chairperson of the council must complete the application, they will be asked to provide all the details of the key people required for the account. The details required are their full names, date of birth, nationality, and their address including the month and year that they moved in. Previous addresses will be needed if less than three years at their current address. Each person must give verbal permission for a credit search, and this will be asked during the application process. All town councillors who became signatories to the account would have to agree to a credit check.

The chairperson (Mayor) changes annually. This would therefore be needed to be amended on a regular basis which is time consuming and not that easy.

Wiltshire Council pay the town councils payroll, national insurance and pension directly from the WTC bank account. To do this they have special authorisation from the town council and the bank. Lloyds bank are unable to guarantee that if the town council switches to Lloyds, this facility would be available. This would mean the town council would have to find another way of paying staff.

Wiltshire Council currently bank with HSBC which we believe has made the process easier.

The current HSBC accounts have a savings account and a current account which has a sweeper facility to ensure that the current bank account always remain in credit and avoids the council

incurring additional bank charges. The current account remains at £5,000 whereas the Instant Access account holds approximately 6 weeks gross expenditure. The balance of the councils remaining funds are held in CCLA PSDF.

It has not been confirmed if Lloyds offer the sweeper account facility. If this is not available the account would have to maintain a large balance and the account would need to be checked daily to ensure it remained in credit.

There has been widespread acceptance across local government that Town and Parish Councils do not fit with the models used by banks.

In 2022 representatives from the Society of Local Council Clerks (SLCC) including the Chief Executive, met with the Director for Local Government and Social Housing at NatWest Bank, to raise awareness to the challenges that clerks often face with day-to-day banking for their councils. Following this meeting, NatWest agreed to work with SLCC to see what can be done to improve and streamline the banking process for Town and Parish Councils. SLCC intend to roll out this approach to other banking providers.

Conclusion

The switch to Lloyds has raised issues and problems which could have adverse financial impact on the council and take up much officer time. It is recommended that the move to Lloyds is put on hold and the decision is reconsidered when SLCC have reported on their work with NatWest.

Financial and Resource Implications

The switch to Lloyds Bank could involve adverse financial impacts on the Council and considerable amounts of officer time.

Legal Implications and Legislative Powers

The council has the power to act under the General Power of Competence.

Environmental Implications

Officers are not aware of any issues the council should consider but will consider the council's policies.

Risk Assessment

HSBC and Lloyds Bank are authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

Crime and Disorder

The RFO is not aware of any issues the council should consider under the Crime and Disorder Act.